

**High Valley Country Club  
Board of Trustees  
Business Meeting Agenda  
February 15th, 2025- 9:00 am**

**1. Call to Order**

- Trustees Present:
- Trustees Calling in:
- Trustees Absent:
- Members Present:

**2. Meeting is run under Roberts Rules of Order & Recorded**

**3. RCW64.38.035(4) “Except as provided in this subsection, all meetings of the board of directors shall be open for observation by all owners of record and their authorized agents.”**

**4. Declaration of a Quorum:**

**5. Approve Meeting Minutes: - January**

**6. Agenda Approval:**

**7. Treasurer/Secretary Report:**

- Treasurer’s Report: Monthly report and findings
- Secretary Report:

**8. Trustee Reports**

- Water – Monthly report, usage & projected projects or financial needs
- Property – Monthly report, projected projects or financial needs
- Golf – Back hole project, Monthly report, projected projects or financial needs
- Pool – Monthly report, projected projects or financial needs
- Clubhouse- monthly report, projected projects or financial needs

**9. Old Business:**

- Property lot line adjustment review

**10. New Business:**

- Employee contracts and policies are under review
- Policies need to be finalized for late payments and water shut off
- Clubhouse hiring and stocking needs to move forward, we are in need of a trustee
- Annual meeting voting process

**11. Booster Club:**

- Check was requested and will be sent out for the band for the annual party August 2<sup>nd</sup>.

## **12. Communication Team :**

- Phones & laptop have all been set up

## **13. Member comments**

## **14. Adjourn**