

January Minutes of the High Valley Country Club

Board of Trustees

January 17, 2015

I. Call to order

President Duncan called to order the regular meeting of the **High Valley Country Club Board of Trustees** at **9:04 a.m.** on **January 17, 2015** in the **High Valley Clubhouse**.

II. Roll call

Trustees Present: John Anderson, Bob Conklin, Susan Duncan, Johnny Emtman, Ernie Enz, Toni Just, Jarl Peterson, Judy Ashley-Rice

Trustees Absent: Dennis Riebe

Employees Present: Rick Jenkins, Koeta Imhof, Amanda Meekhof

Guests Present: Glenda Anderson, Jan Anderson, Bill Rice

III. Quorum Declaration: A quorum was declared.

IV. Reminders: Meetings are recorded and run in accordance with Robert's Rules of Order.

V. Approval of the Minutes: *Just made a motion to approve the December minutes as presented.* The motion was seconded and carried.

VI. Financial Report: The Financial Report was shared and discussed. Robert's Rules of Order recommends including a short synopsis of the budget status.

VII. Secretary's Report- Duncan

- A last minute email was received regarding a Bylaws Committee that was not officially appointed or approved by the board. The email expressed a concern of not being heard by the board.
- A letter was received by a member who is upset about the property donated to High Valley near their property.

VIII. Member Comments:

Member Rice read a statement, which he requested be shared – as stated – in the minutes, regarding: proxy voting, special meetings, the agenda for the annual membership meeting and special/secret meetings held by members of the board.

Peterson made a **motion** to approve the agenda as presented. The motion was seconded and carried.

IX. Department Reports:

1. Operations Report – Jenkins

- The water department has made 3 flush pipe repairs, have found several leaks for home owners, the van is going to need a new set of tires and will cost approximately \$1000, Randi attended a training in Olympia and earned 1.5 CEUs towards his certification.
- The Kubota has been serviced and may need new fuel injectors.
- The John Deere greens mower needs to go to Olympia for work and will cost about \$1500 - \$2000; the Toro (the spare greens mower) is good to go, the debris from the wind storm has been cleaned up, the golf shed door needs to be replaced.
- The fencing from the pool needs to be disposed of.
- There are some questions about the bathrooms and grass in the pool area, replacing the stairs to the maintenance office, fencing off the heat pumps and disposing of some old parts.

2. Water Report – Enz

- 2014 was within 400,000 gallons of being our lowest total year of usage.
- According to the PUD bills our generators only cost us \$.45 per 1,000 gallons of water pumped.

3. Golf Report – Conklin

- The handle on the #5 tee is broken and needs replaced.

4. Clubhouse –Judy Ashley-Rice

- Looking into insect control,
- Tentatively has a safety inspection scheduled.

5. Pool – Peterson

- Regarding the removed pool fencing – suggests disposing of it in any way possible. (Amanda will advertise it on a Facebook group.) There is no concern with the heat pumps not being fenced, per the installer.
- Is looking at the budget to see if increasing the hours is possible.
- The new fence is up and installed, needs sod and the fence line cleaned up, the pool company will finish up in the spring.
- Larry Fale found the fence contractor and they did a good job and in a timely manner.

Peterson made a **motion** to *place all money left over from the special assessment for the 2014 pool repair project into reserves ear marked for the pool facility and its adjoining building.* The motion was seconded and carried.

Peterson made a **motion** *to purchase pool furniture and pool covers as a part of the 2014 repair project.* The motion was seconded and carried.

Conklin made an amended **motion** *to spend up to \$20,000 for commercial pool furniture for the 2014 pool project.* The motion was seconded. The seconded and carried.

The original motion and amendment were withdrawn.

Peterson made a **motion** *to purchase commercial pool furniture, up to \$20,000 as part of the 2014 pool project.* The motion was seconded and carried.

Peterson made a **motion** *to send out a ballot in the next mailing or as soon as feasible, requesting member approval for repairs and construction on the men's and women's bathrooms located at the pool facility.* The motion was seconded and carried.

6. Property Committee – Emtman,

- The committee is still working on getting properties in HV 10 and 2 cleaned up and are in the process of re-inspecting the 18 properties previously reported to Lewis County.
- A form for reporting non-compliance issues is pending being added to the website, and the 'take a form' boxes have arrived and will soon be installed.
- A letter from the Property Committee was read to the Board stating their feelings of not being supported in their endeavors and that a number of the committee members were resigning.

Trustee Ashley-Rice resigned her position from the Board.

Trustee Just resigned her position from the Board.

7. Special Projects/Budget Committee – Anderson

- Read a letter outlining his accomplishments and frustrations as a Board member and resigned his position.

X. Old Business/Action Pending

- **A re-formatted and improved web page for High Valley Country Club is up and running. Thank you to Amanda Meekhof for working this project through.**

XI. New business

- **None**

XII. Other

XIII. Adjournment

President Duncan adjourned the meeting at 12:23 p.m.