



## ***January Minutes of the High Valley Country Club***

### ***Board of Trustees***

**January 19, 2013**

#### **I. Call to order**

**President Duncan** called to order the regular meeting of the **High Valley Country Club Board of Trustees** at **9:01 a.m.** on **January 19, 2013** in the **High Valley Clubhouse**.

#### **II. Roll call**

**Trustees Present:** David Cartwright, Bob Conklin, Susan Duncan, Johnny Emtman, Westa Harris, Toni Just, Jarl Peterson, Dennis Riebe, Dude Sinkey

**Employees Present:** Rick Jenkins, Koeta Imhof, Amanda Meekhof

**Guests Present:** Jan Anderson, Warren Anderson, Richard Gririck, Teresa Fox

#### **III. Approval of the Minutes:**

- Just made a **motion** to *approve the minutes from the October meeting as they stand*. The motion was seconded and approved.
- West made a **motion** to *approve the minutes from the November meeting as they stand*. The motion was seconded and approved.

#### **IV. Reports:**

##### **A. Financial:** Imhof –

- The financial report was shared and reviewed.

##### **B. Operations Report** – Jenkins

- The Automatic External Defibrillator has been hung in the Clubhouse.
- Knobs have been added to the cupboards/drawers in the kitchen.
- The new golf sign is ready to hang.
- Three bids have been received to extend the clubhouse storage room and add an upper deck that is safe and functional.
- Meter installation is at a standstill until the ground thaws out.
- The 1-ton truck needs a new manifold gasket.
- Joel Kachmarek and Tacoma Country and Golf Club have offered the donation of a Toro greens mower that they no longer have use of – we just have to haul it.
- The Water Efficiency Use meeting will be on March 16<sup>th</sup> – with a potluck at 1 p.m. and the meeting at 2 p.m.
- Plans are underway to replace the outdoor light by the propane tank.

C. Water Report – Harris

- Annual water usage for 2012 was 43.5 million gallons.
- Harris has registered for the Evergreen Rural Water of Washington conference and will be taking classes on the management of water systems.

D. Golf Report – Conklin

- Looking into custom metal benches, with a plaque, that people can ‘sponsor’ as a memorial to a loved one.

E. Clubhouse – Cartwright

- The Clubhouse window has been replaced, but the responsible party has not yet paid. Duncan will contact him and inform him that if it is not paid within 2 weeks an invoice will be sent to the home owner.
- The last step in getting the juke box functional is obtaining a key, which Duncan is taking care of.
- Exploring putting some sort of flooring upstairs to make the game room more user friendly.
- Would like to explore some fundraising options for putting in a flat screen TV on the back room of the Clubhouse to be used for presentations, entertainment, etc.

F. Pool – Peterson

- The cantilever umbrella has not yet been delivered. Once it arrives it will be assessed for safety.
- The pool upgrade recommendation is still in process. The contractor has to wait for the weather to warm up to complete the pressure test of the plumbing.

G. Property Committee – Emtman

- A concern shared at the last meeting resolved itself.
- The board has received correspondence regarding the October newsletter and the covenant issues. Opinions varied and everyone who commented has received a reply. The correspondence will be added to the Covenants Binder by Duncan.
- The committee will bring a proposal of the next steps to the Board to the next meeting.

V. Old Business

- The Policy Manuals will be assembled after the February meeting.
- The newsletter was shared and reviewed. Cartwright made a **motion** to accept the January newsletter as presented with corrections. The motion was seconded and carried.

VI. New business

- A fund raising idea was shared by Riebe: Selling monogrammed bricks to pave the approximately 12' x 16' area outside of the golf door. Cartwright and Conklin will further explore the idea.
- If HV were to sponsor a Spring Cleanup a 20 yard dumpster would cost \$860 over a 3 day weekend. Tires, appliances, paint and hazardous waste would not be allowed.
- Peterson made a **motion** *that we reduce the hours of the attendants at the pools for the 2013 season & for the pools to be staffed at peak times and eliminate pool attendants completely for the 2014 season and beyond.*

Guest J. Anderson – member since the '80's feels strongly that we need attendants at the pool.

Riebe made a **motion** *to table the motion made by Peterson to change the staffing of the pools until the February meeting.* The motion was seconded and carried.

- Sinkey shared that a group of members want a mailing list of the HVCC members for the purpose of inviting them to attend a meeting with attorney Hilliard present. Duncan will review the policy and provide Jenkins with the go-ahead to share the list.

## VII. Other:

- The training manual is still in process.
- A letter was received from the Randle Firefighters Association asking for donations for the Big Bottom Blast held on July 4<sup>th</sup> in Randle.
- A letter was received from the insurance company. Riebe will review.

## VIII. Guests Comments

- Guest Gribick shared concerns regarding the levy in HV 6 and would like HV support. Emtman and Just will research and present his findings at the February meeting.

## IX. Adjournment

President Duncan adjourned the meeting at 12:05 p.m.